



Tourism Simcoe County 2024 Tourism, Culture and Sport Enhancement Fund Final Report

DIRECTION

Upon completion of project, you are required to complete a final report. This report will provide Tourism Simcoe County with a greater perspective on the impact of funding administered through this fund and enable us to compile information on the success of the funded projects and the effectiveness of the program.

NOTE: It is the applicant’s responsibility to submit their final report on time. In absence of a final report and corresponding receipts, the recipient will be ineligible for future funding.

Organization Name:
Project Name:

SUBMISSION CHECKLIST

- 1 signed copy of the Final Report (this document)
- 1 copy of all receipts associated to the funded expenses

HOW TO SUBMIT

Submit by email to tourism@simcoe.ca indicating “TSC Final Report” in the subject line.

You will receive an email confirming the receipt of your report. If you do not receive a confirmation, it should be assumed that your report has not been received.

SUBMISSION DEADLINE
Within 30 days of project completion

Please complete ALL sections, using only the space provided



1. Please provide a brief overview of the funded project.

2. How did the Tourism Simcoe County funds benefit or enhance your project?

3. Did you make any changes to your plans, as submitted in your agreement? If yes, please provide details.



4. How did the funds allow you to achieve the goals and objectives outlined in your application?



Budget breakdown and receipts

REVENUE

This is the Tourism Simcoe County funding amount and applicants' contribution (minimum 20% of total project cost).

Table with 2 columns: Funding Source, Amount. Rows include Tourism Simcoe County, Applicant, Other, and TOTAL PROJECT COST.

EXPENSE

Items purchased using Tourism Simcoe County funding and applicant's contribution.

Table with 4 columns: Date, Vendor Name, Description, Amount. Includes a TOTAL row at the bottom.

**Receipts must be submitted with the final report

Please sign and date below

Signature of authorized signing authority:

Printed Name:

Date:

Email:

In accordance with the Municipal Freedom of Information and Protection of Privacy Act, any personal information that is collected is done so under the authority of the Municipal Act, S.O. 2001, c.25 and will be used to contact applicants under the Tourism, Culture and Sport Grant.

